

The June 29, 2016 meeting of the St. Francis Public Building Commission was called to order at 5:08 A.M. Members present were Holly, Roger, Carla, Kelly, Susan, and Penny. J.R. and Mike were also present. Minutes from the June 1<sup>st</sup> and June 15 meetings were read. Roger moved to accept the minutes as read. Carla 2<sup>nd</sup> the motion. Minutes approved.

*Financial Report:*

\*Checking - \$75,012.21

\*The \$300,000.00 grant is held by the city and will be deposited on June 30.

\*Approx. \$164,000 is in the Community Foundation Fund for the purpose of the new pool.

\*There were no bills to be presented.

*Old Business*

Fencing - It was originally understood that Rob Schiltz requested 2 fences, 20' apart be erected on the south end of pool/construction site to keep kids away. It has been clarified that the pool fence will be enough – a 2<sup>nd</sup> is not needed.

Roger was able to obtain 1 bid for removing and relocating the backstop. T.J.'s Improvements submitted a bid of \$2,106.88 for concrete, lumber, labor and miscellaneous supplies. It was requested by Mike to have the specifications in writing before we take a vote.

*Soil Samples-* samples were taken, but no reports have been received.

*New Business*

*Amending By-Laws*

There is a need to change wording in the by-laws to correspond better with our meeting time frame. Changes would effect Article III B. The new wording states: the Secretary, or other authorized officer shall prepare a notice of the meeting and an agenda of all matters to come before the PBC and circulate same to the PBC members no later than 24 hours preceding the next regular meeting. A copy of the agenda shall also be furnished to the city Clerk and City Attorney for the City. Any member of the PBC may cause matters to be placed on the agenda by advising the Secretary no later than 12:00 noon on the 3<sup>rd</sup> day preceding the next scheduled meeting. Susan moved to adopt the proposed change to the by-laws. Carla 2<sup>nd</sup> the motion. Motion carried with all members present voting aye.

*Pool Design*

Estimated costs for six pool options and features were requested from Carrothers. Discussion followed on the the pros and cons of each option. Main areas of interest were width of the swimming area, pool design, and a high diving board. It was suggested to table the decision until the next meeting.

It was moved by Susan and 2<sup>nd</sup> by Carla to go into executive session for 15 minutes to discuss legal issues and contractual information. At 6:33 we moved to executive session. At 6:42 Roger moved to come out of executive session and go back in for 15 more minutes. Susan 2<sup>nd</sup> the motion. At 6:53 Susan moved and Carla 2<sup>nd</sup> we come out.

Susan moved that Kelly be approved to authorized engagement of a letter of contract with Piper Jaffray, a bond underwriter firm. Carla 2<sup>nd</sup> the motion. Motion carried. This is preliminary and non-binding.

Susan moved and Penny 2<sup>nd</sup> to get projection from Piper Jaffray on various bond amounts and terms. Motion carried.

J.R. Was able to visit with Brad Matthies requesting a bid to remove and reconfigure the sprinkler system. Brad will have a bid at the next meeting.

The next meeting date is changed from Wednesday, July 13 to Thursday, July 14.

Susan moved to adjourn. Carla 2<sup>nd</sup>. Meeting adjourned at 7:05 P.M.

Penny Gienger