

Regular Council Meeting

April 24, 2017

1. **Council President Roger Jensen called the meeting to order at 7:30pm.** Present were Council Members Amanda Milne, Carla Lampe and Bruce Swihart. Also present were City Attorney Mike Day, City Superintendent JR Landenberger and City Clerk Lila Whitmore. Absent were Mayor Schultz, Council member Kale Dankenbring and Police Chief Darrell Thomas.
2. **Minutes** from the April 10 special meeting and regular Council meeting were distributed and read. It was moved by Amanda and seconded by Carla to approve the minutes as presented. Motion passed.
3. **Consent Agenda** - It was moved by Amanda and seconded by Bruce to approve the following item on the Consent Agenda: Permission for Clerk to pay IIMC Dues of \$185. Motion passed.
4. **Visitors:** Lacey Grogan addressed the Council. She, along with her daughter Dani, would like to plant and maintain flowers in the planters at the Courthouse Park if the Council would pay for the flowers. The Council appreciated the offer and agreed it would enhance the beauty of the park. Mrs. Grogan will bring plans and costs back to the Council.
5. **Police Report:** JR presented the Police Report on behalf of Chief Thomas. **a)** Darrell has located a 2015 Dodge Charger to purchase at a cost of \$20500 + \$615 for required equipment. This would be to replace the Crown Vic. Darrell will bring details to the next meeting. There is an electrical issue with the 2014 Charger that is still being isolated. **b)** Darrell's work anniversary is coming up in May. He is going to have 104 hours of vacation that he has not been able to use the past year due to staffing issues and he will be requesting a carryover of those hours at the next meeting. It was moved by Bruce and seconded by Amanda to accept and file the Police report. Motion passed.
6. **New Business:**
 - a. Library Board Appointments – Mayor Scott Schultz was absent so the appointments will be done at the first meeting in May.
 - b. Hansen Clean-Up Grant – The Council discussed the details of the grant opportunity. These grants are designed to assist with efforts to beautify communities for current residents and to help with recruitment of new residents; to eliminate the financial barrier to clean-up projects such as landfill fees and equipment rental; and to promote community pride and encourage volunteerism. Grants are not intended for landscaping projects or the demolition of unsafe structures. Labor should primarily be provided by volunteers. There was considerable discussion about what projects might qualify. It was decided that cleanup of the roadside park campground area, where the plan is to eventually install electrical hookups, could possibly meet the criteria. This area is used by local residents as well as visitors to the community. Clerk Whitmore will touch base with Darci Shields to find out if this project would qualify and if so how to proceed with the grant application.
7. **Old Business:**
 - a. **Property Cleanup** – JR shared photos of several properties that are in need of attention and requested the Council's review. The Council requested JR initially narrow the list down to five that he feels are of the highest concern.
 - b. **Pending Projects** - Matt Grogan presented his design for the highway signs. The Council was very impressed. It was moved by Bruce and seconded by Carla to approve the design. Motion passed. The sign includes a reference to the current website, stfranciskansas.com. Clerk Whitmore will confirm that the City owns the rights to this domain name so that it can continue to be used if the City changes our website and hosting service.
8. **Library Landscaping and Flooring** – With regards to the landscaping, Head Librarian Michelle Wolff shared that the Library board would like to leave the trees and boxwood bushes, but have the evergreens and the groundcover removed and replaced with rock. Michelle also received a quote from Schultz's Furniture and Flooring to replace the flooring in the main library area with carpet squares and the meeting room with vinyl flooring for a total cost of \$19,128. The library would pay for 40% of the cost, \$7,698.76, which would leave \$11,476.80 for the City. The library board also agreed that the stage area in the meeting room could be removed. After some discussion, the Council agreed that, since the library is a city owned building, the City could take care of the landscaping out of capital improvement. The flooring replacement needs to be put out for formal bids before a decision is made. Roger will work with Scott to put together a spec sheet so that potential contractors can bid on the project. There was also some discussion about other needs such as

interior painting and bathroom updates. Roger also pointed out that the soffit and fascia on the library is in poor condition and should be replaced. It is not something that must be fixed right now but should be addressed. JR will look into getting bids to determine the cost.

9. **Public Building Commission Report** –There will be a construction meeting Tuesday at 10AM and a PBC meeting Wednesday. The floors and walls are being poured. There is a shade area that will need to be taken care of to be made usable. Grass or concrete are options but grass would require maintenance and concrete would be hot and not as visually appealing. Astro turf may be considered but it is more costly.
10. **Pool Report** – The board interviewed and hired 5 full time and 5 part time lifeguards. Hours and admission costs will be decided at the next meeting. The old pool will be opened Memorial Day weekend. It was moved by Amanda and seconded by Carla to accept and file the pool report. Motion passed.
11. **Building Permits** – none
12. **Superintendent Report** – **a)** Due to the water rights violation at the ball park that occurred in 2016 JR will be applying for extended water rights at a cost of \$200. **b)** It was moved by Bruce and seconded by Amanda to approve the estimate from American Boiler for \$7704 to repair the primary boiler for the engines at the power plant. Motion passed. **c)** The Council agreed that they would like the City locations to be registered for the Eagle fiber internet. The City is an existing customer of Eagle. **d)** JR confirmed with KDOT that the highway islands and the south side of highway 36 are the city's responsibility to maintain. JR would like to outsource the mowing of this area but would need to ensure the person doing the mowing has the proper equipment. David Morrow currently does mowing for the City at Keller pond. The Council approved hiring Mr. Morrow to do the initial mowing in order to determine the time and cost involved. Attorney Day will prepare a waiver of liability. **e)** JR requested 10 minutes of executive session for non-elected personnel. It was moved by Amanda and seconded by Carla to accept and file the Superintendent report. Motion passed.
13. **Attorney Report** – A motion was made by Amanda and seconded by Carla to approve Robert Van Allen as a standby/interim Municipal Judge to serve during periods of time when Municipal Judge Paula Keller is unavailable while in training. Motion passed. He has agreed to do this at no cost to the City. It was moved by Amanda and seconded by Carla to accept and file the Attorney report.
14. **Clerk Report** – **a)** It was moved by Amanda and seconded by Bruce to approve the Chicken Permits for Diana Padgett and Kenneth Wilkening pending JR's Inspection. Motion passed. **b)** It was moved by Bruce and seconded by Amanda to renew First National Bank CD# 18340. Motion passed. **c)** The Council gave their approval to publish in the St. Francis Herald information regarding the new election laws and the Council seats that will be up for election in November. **d)** It was moved by Bruce and seconded by Carla to appoint JR to the Internet Committee per Mayor Schultz's request. Motion passed. **e)** It was moved by Bruce and seconded by Amanda to waive the vendor fees for vendors participating in the Car Show on May 13th at City Park. Motion passed. **f)** Clerk Whitmore gave an update on the PBC bonds regarding payments received from the recreation commission, a payment that was made in March and one that will be due in September. It was moved by Carla and seconded by Bruce to accept and file the Clerk report. Motion passed.
15. **Council comments: Amanda** – There was discussion about the flowers that Lacey Grogan wants to plant. In the hopes that this could be accomplished prior to the Car Show, it was moved by Amanda and seconded by Bruce to authorize the purchase of flowers not to exceed \$500 so that planting can be completed as soon as possible. Motion passed. **Carla** – none **Bruce** – none
16. **Council President Comments:** none
17. At 9:20 it was moved by Amanda and seconded by Bruce to recess into executive session for non-elected personnel. Motion passed.
18. At 9:37 it was moved by Amanda and seconded by Carla to come out of executive session. It was moved by Bruce and seconded by Amanda to approve the increase in employee wages as discussed in executive session effective April 21. Motion passed.
19. At 9:40 it was moved by Bruce and seconded by Amanda to recess into executive session for non-elected personnel.
20. At 9:43 it was moved by Bruce and seconded by Amanda to come out of executive session. The Council accepted JR's resignation from the CCDC board.
21. **Adjournment:** A motion was made by Bruce and seconded by Amanda to adjourn the meeting. Motion passed.

City Clerk