

Regular Council Meeting

January 9, 2017

1. **Mayor Scott Schultz called the meeting to order at 7:30 pm.** Present were Council Members Amanda Milne, Roger Jensen, and Bruce Swihart. Also present were City Attorney Mike Day, City Superintendent JR Landenberger, Police Chief Darrell Thomas, and City Clerk Lila Whitmore. Council Member Carla Lampe was absent.
2. **Minutes** from the December 27 meeting were distributed and read. There was one typographical error. It was moved by Amanda and seconded by Roger to approve the minutes as corrected. Motion passed.
3. **Minutes** from the January 3 special meeting were distributed and read. It was moved by Bruce and seconded by Roger to approve the minutes as presented. Motion passed.
4. **Consent Agenda** - It was moved by Amanda and seconded by Bruce to approve the following items on the Consent Agenda: Permission for Clerk to pay insurance at time of billing; Permission for Clerk to pay utilities at time of billing; Permission for Clerk to pay utility incentives before the 25th of the month; Permission for Clerk to pay theater bills when due; Permission for Clerk to pay Payment Service Network bills when due; Permission for Clerk to pay the following dues for 2017: Kansas Mayors Association, League of Kansas Municipalities, and Kansas Rural Water Association. Motion passed.
5. **Kale Dankenbring** took the Oath of Office and was sworn in by City Clerk Lila Whitmore as the new Council Member to complete the term vacated by Paula Keller.
6. **Visitors:** None
7. **Police Report:** **a)** Chief Thomas shared the incident report for December. **b)** There was discussion regarding fines for minor traffic infractions. **c)** Chief Thomas has started the process of looking for a new police car and will bring his findings back to the Council. Funds are available in the equipment reserve for this purchase. **d)** Darrell has purchased a DVR and the council gave approval for him to purchase security cameras for the City Hall Building. The cost will be less than \$500. **e)** JR will look at the proposed police evidence room and possible electrical work that may need to be done to determine if this might be an acceptable location. **f)** The holding cell has been used for storage and Chief Thomas is working on getting it set up again for use as a temporary holding cell. It was moved by Amanda and seconded by Bruce to accept and file the Police report. Motion passed.
8. **New Business:**
  - a. It was moved by Bruce and seconded by Roger for the Mayor to appoint the following to the Housing Authority Board: Richard Grace, Eric Fiala, Carol Larson, Lynette Nolan, and Carol Rogers. Motion passed.
9. **Old Business:**
  - a. **Property Cleanup** – There was discussion on two properties with ongoing issues and what the next steps will be in cleaning them up. Mike and JR will continue working on them.
  - b. **Pending Projects** – JR indicates that once the placement of the safe house is determined we will be able to move forward with the roadside park electrical hookups if the Council decides to do so.
10. **Public Building Commission Report** – There have been some weather delays in the construction of the pool. Bruce mentioned that the high school graphic design class has been working on a “brand” for the new pool and will be presenting it to the Council soon. Colors have been selected for the slides and play structure. It was moved by Amanda and seconded by Roger to accept and file the PBC report. Motion passed.
11. **Theater Report** – One new employee has been hired and they are looking to hire one more. Lila told the Council that the Theater Board is considering installing programmable locks in lieu of the key locks on the doors to allow for better security and control of access to the Theater. It was moved by Bruce and seconded by Roger to accept and file the Theater report. Motion passed.
12. **Building Permits** - none
13. **Superintendent Report** – **a)** JR let the Council know that the two large St. Francis signs on Highway 36 are in rough shape. The Council agreed that funds in the Guest Tax Fund could be used to redesign and replace the signs. A committee will need to be put into place to come up with a design. Bruce will check with the instructor of the high school graphics design class to see if they may be interested. The Council agreed that the sign could be temporarily painted white so that it doesn’t look bad in the meantime. **b)** JR has a KMEA meeting in Colby on Wednesday regarding the shortage of qualified electrical workers in surrounding municipalities and to share ideas for employee retention and the possible sharing of resources. **c)** Kelly

Stewart with the Division of Water Resources has been in contact with JR regarding the water issue at the new pool and will continue to be a point of contact for that. **d)** JR mentioned that the safe house grant was approved and he will be the City's representative for the project. **e)** Eagle Communications did not get the grant they had applied for to bring high speed internet to the City but are continuing to investigate other possibilities. **f)** JR indicated that the new County Commissioners have expressed an interest in coming to Council meetings and inviting Council members to attend the commissioner meetings to keep the lines of communication open between both entities. It was moved by Roger and seconded by Amanda to accept and file the Superintendent report. Motion passed.

- 14. Attorney Report** – Attorney Day informed the Council that Verizon Wireless has not honored the new contract that was drawn up last year and has not made a payment to the City for water tower rent since last July. The new contract was for \$500 a month rent. He will be pursuing the issue with another follow up letter. It was moved by Bruce and seconded by Amanda to accept and file the Attorney report. Motion passed.
- 15. Clerk Report** – **a)** The Motorcycle Museum/Scott Schultz has submitted an application to reserve the Band Shell for Saturday September 2, 2017, for a motorcycle rally. There will be a band and possibly vendors. It was moved by Amanda and seconded by Bruce to waive the rental fee of \$75.00. Motion passed. **b)** It was moved by Bruce and seconded by Roger for Clerk Whitmore to close the Municipal Court checking account which is no longer used. Motion passed. It was moved by Amanda and seconded by Roger to accept and file the Clerk report. Motion passed.
- 16. Council comments:** **Kale** – none **Amanda** – none **Roger** –talked about being on the agenda for the next Commissioner meeting. Amanda will ask for the City Council to be put on the agenda for the last commissioner meeting of the month. **Bruce** – none
- 17. Mayor Comments:** Mayor Schultz will be absent from the next two meetings.
- 18.** All bills on **Ordinance #998** were reviewed. It was moved by Amanda and seconded by Bruce to approve the bills in the amount of \$176,846.50. Motion Passed.
- 19. Adjournment:** A motion was made by Bruce and seconded by Roger to adjourn the meeting. Motion passed.

---

City Clerk