

Regular Council Meeting
September 12, 2016

1. **Mayor Scott Schultz called the meeting to order at 7:50.** Present were Council Members Bruce Swihart, Roger Jensen and Paula Keller. Also present were City Superintendent JR Landenberger, City Attorney Mike Day, City Clerk Lila Whitmore and Police Chief Darrell Thomas.
2. **Minutes** from the August 22 meeting and the August 29 special meeting were distributed and read. It was moved by Paula and seconded by Bruce to approve the minutes as presented. Motion passed.
3. **Consent Agenda** – It was moved by Roger and seconded by Bruce to approve the following items on the Consent Agenda: Permission for Clerk to pay insurance at time of billing; Permission for Clerk to pay utilities at time of billing; Permission for Clerk to pay utility incentives before the 25th of the month; Permission for Clerk to pay theater bills when due; Permission for Clerk to pay Payment Service Network bills when due; Permission for Clerk to renew First National Bank CD #25918; Permission for Clerk to renew First National Bank CD #18620. Motion passed.
4. **Visitors:** none
5. **Police Report:** No police report. Chief Thomas requested 10 minutes of executive session for personnel.
6. **New Business:**
 - a. **Jeff Paulsen/Condition of River Walk and Request for Stop Signs at the Village** – Mr. Paulsen had submitted a letter of concern which had been given to council members for review prior to the meeting. Mr. Paulsen had brought to the Council's attention that there was a problem with weeds at the River Walk. JR stated that the issue was resolved and the River Walk had been mowed. Mr. Paulsen also requested stop signs be placed where Denison street runs in front of the Village between the building and the parking area. JR suggested making a wide crosswalk at the entry to the building with a double sided stop sign on a pedestal placed in the middle. It was moved by Bruce and seconded by Paula for JR to proceed with this. Motion passed.
 - b. **EMS Lease Agreement Review** – Postponed until September 26 meeting
 - c. **Plum Creek 4-H Club and Neighborhood Watch Group/Scout Hut Waiver Request** – It was moved by Paula and seconded by Roger to waive the scout hut rental and deposit fees for both the Plum Creek 4-H Club and the Neighborhood Watch group. Motion passed.
7. **Old Business:**
 - a. **Property Cleanup** – No discussion
 - b. **Projects Pending** – No discussion
8. **Pool Report** – none
9. **Public Building Commission Report** – At the next meeting they hope to have the contract along with line items as to the costs for the pool. The blueprints are here for people to look at.
10. **Building Permits** – none
11. **Superintendent Report** – none
12. **Attorney Report** – none
13. **Clerk Report** – **a)** It was moved by Bruce and seconded by Paula for Clerk Whitmore to attend the IIMC Municipal Clerk Institute in Wichita November 13-18. Motion passed. **b)** JR presented two bills for approval. First was a bill from Kansas Electric Coop for 3 recloser controllers. Previously the Council had authorized the purchase at a cost of \$12,600. There was an addition \$1071.00 on the invoice for tax. The second bill was from Brock McAtee Construction for intersection work at Angle Road and Washington. Previously the Council had authorized \$9120 for this. There were additional repairs that needed to be done at a cost of \$1064. These bills are included in the monthly bills that will be reviewed during tonights meeting under Ordinance #944. **c)** It was moved by Paula and seconded by Roger to renew the Itron Maintenance agreement for calendar year 2017 at a cost of \$2394.30. Motion passed. **d)** Clerk Whitmore gave a summary to the Council of the online payment service that is now available for customers to use. **e)** Attorney Day explained a bill from Kite and Day for \$3267.18. This amount is half of the PBC legal fees since June. A motion was made by Bruce and seconded by Paula to pay the bill. Motion passed.

- 14. Council comments: Paula** – had a couple of citizens inquire about the condition of the Straub property on Washington street. She also had a citizen ask who is responsible for mowing the North side of the property where the pool will be located. **Roger** – none **Bruce** - none
- 15. Mayor Comments:** none
- 16. All bills on Ordinance #994** were reviewed. It was moved by Bruce and seconded by Roger to approve the bills in the amount of \$437,933.79. Motion Passed.
- 17. Executive Session:** At 8:15 a motion was made by Roger and seconded by Paula to adjourn to executive until 8:35 for personnel. At 8:35 it was moved by Roger and seconded by Paula to come out of executive session. A motion was made by Bruce and seconded by Paula to hire Trevor Willemsen as a part time police officer at a rate of \$17 per hour. Motion passed. A motion was made by Paula and seconded by Roger to hire Matthew Grogan for the full time police officer position, contingent upon his passing all required tests and completing an interview with the Council, at a rate of \$14 an hour during training and a salary review after 3 months following completion of training. Motion passed. The Mayor called for a special meeting on Tuesday September 13 at 5:00 pm for a Council interview of Mr. Grogan.
- 18. Adjournment:** A motion was made by Bruce and seconded by Paula to adjourn the meeting. Motion passed.

City Clerk