

Budget Hearing and Regular Council Meeting
August 22, 2016

1. **Mayor Scott Schultz called the Budget Hearing to order at 7:15.** Present were Council Members Bruce Swihart, Roger Jensen, Amanda Milne and Paula Keller. Also present were City Superintendent JR Landenberger, City Attorney Mike Day, Police Chief Darrell Thomas and City Clerk Lila Whitmore. Carla Lampe arrived at 7:25. There was no public comment on the 2017 budget. It was moved by Bruce and seconded by Amanda to approve the 2017 published budget: Keller, aye; Milne, aye; Jensen, aye; Lampe, aye; Swihart, aye. Motion passed.
2. **Mayor Scott Schultz called the regular meeting to order at 7:30.**
3. **Minutes** from the August 8 meeting were distributed and read. There was one correction to the minutes. It was moved by Amanda and seconded by Roger to approve the minutes as corrected. Motion passed.
4. **Police Report:** **a)** Chief Thomas indicated the new Enterpol software will be installed this week with training on Thursday. The Goodland Police Department will also be installing this software in November which will increase communication and efficiency between departments. **b)** Darrell is moving forward with hiring a part time police officer who will cover a couple of shifts a month. The individual he would like to hire is an investigator with the Goodland Police Department. Chief Thomas has received several applications for the full time police officer position, all of whom are non-certified and would require academy training. He would prefer to hire someone who is already certified. **c)** Chief Thomas has been involved in a multi-state investigation that is ongoing. **d)** Darrell will be participating in the annual torch run in Goodland in September which benefits the Special Olympics. It was moved by Paula and seconded by Carla to accept and file the police report. Motion passed.
5. **New Business:**
 - a. **Airport/Dave Yost/ Request for Utilities** – Mayor Schultz was approached by Dave Yost who is interested in building additional hangars at the airport and is requesting the City bring utilities to the site. This area is outside of the city limits. JR indicated that normally infrastructure improvements, even in the city limits, would be at the cost of the developer. Mayor Schultz will relay this on to Mr. Yost.
 - b. **Police Car Bids** – There were three bids for the Crown Vic VIN 2FAHP71W45X143042: Patrick Mills - \$1501, Emily Mullins - \$651, Kelly Lampe - \$703.60. It was moved by Bruce and seconded by Amanda to accept the bid from Patrick Mills. Motion passed.
6. **Pool Report** - Bruce indicated he would have a final report at the first meeting in September.
7. **Public Building Commission Report** - There was a special meeting on August 19th with the bond attorneys to discuss the bond process and moving forward. The bonds are expected to be between 1.5 and 1.6 million. Construction can begin before the bond issue is finalized. Attorney Day arrived at the meeting. He indicated that there will need to be a special meeting on Monday August 19 with the City Council and the PBC to adopt a resolution for issuance of the bonds and to discuss other details regarding the bonds. The Council agreed that 5 PM would be a good time and the Mayor issued a call for a special meeting. It was moved by Amanda and seconded by Paula to accept and file the PBC report. Motion passed.
8. **Old Business:**
 - a. **Property Cleanup** – Court was held last Wednesday. There are several properties that have been making progress and cleanup is ongoing on some of the properties. One of the properties on West Webster has been cleaned up. Chief Thomas indicates he has not been able to locate the owner of the property at 534 East Second in order to serve the notice. The complaint that was made on the Empire Motel has been forwarded to the Department of Agriculture for review and we are waiting for their inspection report. The property at 501 S. Frances was inspected and Chief Thomas indicates there were some turtles found. The owner of this property, Tina Kehl, as well as the tenant, Traci Wolaver, were present in the audience. Ms. Kehl indicated she inspected the property and found it to be clean with no turtle mess or debris. Attorney Day explained the order of violation process to Ms. Kehl. Ms. Wolaver asked what the nuisance at the property was. Mr. Day requested that both Ms. Kehl and Ms. Wolaver stop by his office and he would provide them with copies of the nuisance ordinance. Another visitor, Ted McCoy, said he wanted to complain about a property on East Second which has a water feature that he considers to be a nuisance. He also believes another person's

fence is in violation of city code. Mr. McCoy was not able to provide owner names or addresses of the properties. Attorney Day recommended Mr. McCoy file a complaint with Police Chief Thomas which would need to include an address, name, and the specific complaint. Chief Thomas will then get it to Superintendent Landenberger who will take a look at it. Mr. McCoy also had questions regarding what needed to be done at the property located at 534 East Second which he is purchasing. Attorney Day recommended Mr. McCoy set up a meeting with Superintendent Landenberger to visit the property together and identify the issues. Attorney Day reiterated that the other properties which Mr. McCoy is concerned about would be inspected once Mr. McCoy files a formal complaint identifying the properties, the property owners, and the specific complaint.

b. Pending Projects:

Safehouse Grant – Clerk Whitmore spoke to Carol Sloper who indicates that the process is stalled because FEMA requires a second peer review of the vendor’s design plan. She has requested this from the vendor but we probably won’t hear anything until September or October.

Siren – Mayor Schultz stated he spoke to a member of the Hospital Board who indicated the board has not yet voted on the issue. Mayor Schultz and the Council requested Clerk Whitmore invite a representative from the Hospital Board, a representative from dispatch, and the EMS director Ryan Murray to attend an upcoming Council meeting to discuss the placement of the siren.

9. Building Permits – none

10. Superintendent Report – a) McCormick Excavation has completed the work on College Street. There was a change order for some additional work that needed to be done. It was moved by Roger and seconded by Amanda to approve payment of \$10,511.56 for the change order. Motion passed. JR is still expecting reimbursement from USD 297 for a portion of the work that was completed on school property. **b)** It was moved by Paula and seconded by Carla to authorize JR to purchase street signs with larger letters that are easier to read at a cost of approximately \$123 per intersection. Motion passed. **c)** There was a drainage problem at the school that the City assisted with. **d)** The problem with well #9 has been resolved. It was not a major repair and the motors on the two primary wells are fine. **e)** JR requested 5 minutes of executive session for a legal matter. It was moved by Amanda and seconded by Carla to accept and file the superintendent report. Motion passed.

11. Additional New Business: a) Mayor Schultz shared information from Helen Dobbs regarding a project called First Impressions. This project is coordinated by K-State Research and Extension. Volunteer teams from two cities visit each other’s communities to evaluate appearances, access to services, friendliness and other community attributes. A report is generated and recommendations are shared which are designed to lead community actions that improve perceptions of visitors. There will be a representative from K-State Research at the CCDC office on Thursday at 3:00 for a meeting to talk about the project. Helen is looking for three volunteers to be involved and is requesting Council members contact her with names of possible candidates. Our “sister city” would be Hill City. The Council agreed it sounded like a good idea and the City could pay for associated expenses such as mileage and meals for the volunteers. **b)** Helen also asked permission to paint the inside of the restrooms at the roadside park. The Council agreed that would be fine. **c)** As president of the Land & Sky Scenic Byway committee, Helen has reserved the Band Shell for a Dedication & Ribbon Cutting Day on October 6 from 2-6 PM. There will be entertainment and refreshments, and busses will take attendees on tours of the Arikaree Breaks. There may be vendor booths as well. It was moved by Roger and seconded by Bruce to waive all fees for the event, including the band shell rental fee, band shell deposit, and vendor fees. Motion passed.

12. Attorney Report – Attorney Day requested 10 minutes of executive session for a legal matter pertaining to new regulations from the labor department.

13. Clerk Report – a) Clerk Whitmore indicated the City has received from Miller & Associates three copies of the Certificate of Substantial Completion and the Application and Certificate for payment to BSB Construction for the Level Control Manhole project. It was moved by Roger and seconded by Amanda for the Mayor to sign these documents and to pay BSB Construction \$37,737.00 from the Capital Improvement Fund for this work. Motion passed. **b)** The Council agreed that Goodwill could park their truck at the recycling center from September 12 through September 26. It was moved by Amanda and seconded by Carla to accept and file the clerk report. Motion passed.

- 14. Council comments:** **Paula** – none, **Amanda** – none, **Roger** – Roger talked a bit about the security concerns for the City Hall office. The Council agreed that Roger, JR and Scott would come up with a plan for installing a gate at the front of the City Clerk’s office for added security. In addition they will look at the proposed break room modifications. Once the plans are created the projects will be put out for bids. **Carla** – had a concern from a citizen regarding people putting trash in other people’s dumpsters. There was discussion about the possible use of locks on the dumpsters. Security cameras will be installed at the recycling center to help prevent this from happening there. There was considerable discussion and the Council agreed it is a problem that is not easily solved. **Bruce** - none
- 15. Mayor Comments:** none
- 16.** At 9:00 PM it was moved by Amanda and seconded by Paula to go into **executive session** for a legal matter. At 9:05 it was moved by Roger and seconded by Paula to come out of executive session. The Council took no action on the correspondence from the Kansas Department of Agriculture Division of Water Resources.
- 17.** At 9:07 it was moved by Amanda and seconded by Bruce to go into **executive session** for a legal matter. At 9:15 it was moved by Roger and seconded by Paula to come out of executive session. A motion was made by Bruce and seconded by Amanda to comply with the new Department of Labor FLSA Regulations as they apply to the City Clerk position. Motion passed.
- 18. Adjournment:** A motion was made by Bruce and seconded by Amanda to adjourn the meeting. Motion passed.

City Clerk