

Regular Council Meeting

June 13, 2016

1. **Mayor Scott Schultz called the meeting to order at 7:30.** Present were Council Members Bruce Swihart, Carla Lampe, Roger Jensen, Amanda Milne and Paula Keller. Also present were City Attorney Mike Day, City Clerk Lila Whitmore and Police Chief Darrell Thomas. City Superintendent JR Landenberger was absent.
2. **Minutes** from the May 23 meeting were distributed and read. It was moved by Amanda and seconded by Carla to approve the minutes as presented. Motion passed.
3. **Consent Agenda** – It was moved by Carla and seconded by Bruce to approve the following items on the Consent Agenda: Permission for Clerk to pay insurance at time of billing; Permission for Clerk to pay utilities at time of billing; Permission for Clerk to pay utility incentives before the 25<sup>th</sup> of the month; Permission for Clerk to pay theater bills when due; Permission for Clerk to renew Western State Bank CDs 1447000224, 1447000225 and 1447000226. Motion passed.
4. **Visitors:** None
5. **Police Report:** Chief Thomas indicated he has hired Deseray Headrick as the Police Records Clerk/Municipal Court Clerk. The Council gave approval for her to paint the walls in the police department. Two of the 3 spare police vehicles are ready for sealed bids and the Council agreed that Darrell could move ahead with advertising to receive bids for them. There was some discussion about adding a security wall and surveillance cameras in the City Hall Office and also installing emergency buttons. There will be more discussion about this at the next meeting. The council agreed that Darrell could give the fire department some of the equipment that has been stripped from the old police cars, such as the lighting. It was moved by Paula and seconded by Roger to allow the Fire Department to borrow one of the extra mobile radios from the police department for up to one year as long as documentation is kept with the serial number of the radio so we do not lose track of it. Motion passed. Deseray will be putting together an inventory list of all police department assets and the radio will not be loaned out until this is completed. The fire department is trying to get grant funds to purchase a mobile radio. There was discussion about adding a third police officer to the police department but no decisions were made. It was moved by Bruce and seconded by Amanda to accept and file the police report. Motion passed.
6. **New Business:**
  - a. **Motorcycle Museum Agreement** – It was moved by Amanda and seconded by Bruce to approve the motorcycle museum lease and maintenance agreement. Motion passed. Council President Roger Jensen and City Clerk Lila Whitmore signed the document. It will be presented at the next meeting of the Motorcycle Museum Board for their approval and signature.
  - b. **Fireworks License Application** – It was moved by Amanda and seconded by Carla to approve the fireworks license for Hilt's Fireworks/Anita Amack at 426 East Business Highway 36. Motion passed.
  - c. **Trash Waiver Applications** - It was moved by Roger and seconded by Carla to approve the following trash waiver applications: Brent Rueb - 511 S. River, water and electricity is needed only during construction and remodeling, Doug Ross – 519 E. Fourth, building is used for storage and the water is just to keep the grass alive. Motion passed.
7. **Old Business:**
  - a. **Property Cleanup** – Letters and notices have been sent to two residents and there will be personal contact with a third regarding their property. Mike will contact the KS Dept of Ag regarding possible violations at other properties in the City.
  - b. **Pending Projects:**

**Washington Street Beautification Committee** – Dana Belshe, Sherman County extension agent, is compiling a list of suitable trees that could be planted in some of the locations along Washington Street. The Council agreed the trees that are still alive should be kept, and the committee is looking into having them pruned and shaped to be more attractive. Carla indicated they are looking for sources of funding, such as grants, to purchase the large pots they would like to get. The City would be responsible for filling the pots with soil and plants. Carla stated the plants selected would require minimal care, such as native grasses. After some discussion the Council agreed that the committee could purchase the large pots if funding is found. Lila let the Council know that two ladies in town

running a business known as Blume's Blooms have expressed an interest in helping with taking care of the plants and also planting flowers in the pots at Sawhill Park.

**Verizon Lease** – Verizon has agreed to the \$500 per month tower rent but other details of the contract are still in negotiation. The lease expires in August.

**Courthouse Park Reservation Process** – The Shrine Club likes the idea of making the Shrine Club Shelter reservable and Clerk Whitmore will be working with them to get a bulletin board installed to post the reservation notices.

**Scout Hut** – Roger indicated the soda blasting of the siding would cost approximately \$3500. The council discussed hiring Melvin Confer to apply the stain afterwards. Both vendors would need to coordinate their schedules so that the re-staining could be done as soon as the blasting is completed. Roger will talk to both parties and will obtain quotes to present for a motion at the next meeting.

**Roadside Park** – There was discussion regarding semi-trucks driving through the roadside park camping area, using it as a turnaround and tearing up the drive. The Council discussed possibly placing signs that would prohibit trucks from driving thru the loop.

**Library Landscaping** – Michelle Wolff, librarian, has asked if the large evergreen tree in front of the library could be either trimmed back or removed. Council members will take a look at it and will discuss this at the next meeting.

8. **Pool Report** – Bruce reported that everything is going well at the pool. Lessons have started. They have a good crew of lifeguards. It was moved by Amanda and seconded by Paula to authorize up to \$700 for the purchase of a new refrigerator for the pool. Motion passed. It was moved by Paula and seconded by Roger to accept and file the pool report. Motion passed.
9. **Public Building Commission Report** – Soil sampling will be completed soon at the potential sites. If the School property is selected the school board will deed the property to the City of St. Francis and then by interlocal agreement it would be leased to the PBC until the bonds have been retired. Rob Schiltz, school superintendent, is checking with the state regarding any restrictions there may be with changing ownership of school property. It was moved by Bruce and seconded by Amanda to accept and file the PBC Report. Motion passed.
10. **Building Permits** – none
11. **Superintendent Report** – none
12. **Attorney Report** – Attorney Day had nothing to report. It was moved by Bruce and seconded by Paula to accept and file the attorney report.
13. **Clerk Report** – a) It was moved by Bruce and seconded by Paula to pay a bill for the Cheyenne County Solid Waste for \$2104.00. The bill had been missed when processing the normal cycle of bills. Motion passed. b) Clerk Whitmore shared a letter of support for Eagle Communications which the Mayor signed. c) The council gave approval for Clerk Whitmore to add the Payment Service Network monthly fees of \$25 to the consent agenda. d) The Bike Across Kansas participants really appreciated the bottled water from the City Council that Jen and Lila handed out at their registration. They heard many wonderful comments about our community! e) Jonna Frost has inquired about hosting a Farmer's Market in town. After some discussion the Council recommended Lila check into possible regulations that would need to be considered. It was moved by Paula and seconded by Amanda to accept and file the Clerk report. Motion passed.
14. **Council comments:** Paula – The Senior Living Committee will be having another public meeting on July 6<sup>th</sup>. Roger – none, Carla – none, Bruce – shared a complaint he had received regarding a trench that had been dug across Cherry Street near the Pizza Hut. There was some discussion but no decisions made. Amanda will check into the platting of the area.
15. **Mayor Comments:** none
16. All bills on **Ordinance #991** were reviewed. It was moved by Amanda and seconded by Bruce to approve the bills in the amount of \$268,404.04. Motion Passed.
17. **Adjournment:** A motion was made by Carla and seconded by Bruce to adjourn the meeting. Motion passed.