

Regular Council Meeting  
February 8, 2016

1. **Mayor Scott Schultz called the meeting to order at 7:30.** Present were Council Members Bruce Swihart, Carla Lampe, Roger Jensen, Amanda Milne and Paula Keller. Also present were City Superintendent JR Landenberger, City Attorney Mike Day and City Clerk Lila Whitmore. Police Chief Shane Guggenmos was absent.
2. **Minutes** from the January 25th meeting were distributed and read. It was moved by Amanda and seconded by Paula to approve the minutes as read. Motion passed.
3. **Consent Agenda** – It was moved by Roger and seconded by Carla to approve the following items on the Consent Agenda: Permission for Clerk to pay insurance at time of billing; Permission for Clerk to pay utilities at time of billing; Permission for Clerk to pay utility incentives before the 25<sup>th</sup> of the month, Permission for Clerk to pay theater bills when due; Permission for Clerk to pay the City Attorney’s Association dues of \$35. Motion passed.
4. **Visitors:** None
5. **Police Report:** None
6. **New Business:** None
7. **Old Business:**
  - a. **Property Cleanup** – No Updates
  - b. **Motorcycle Museum** – Bret Poling and Eddy Schultz, representing the Motorcycle Museum board, were present to talk about the Motorcycle Museum. A document was shared with the Council in which the Motorcycle Museum board clarified the following points: 1) They intended for the building to be deeded to the city. It could become a community center if the motorcycle museum ceases to exist. 2) The board maintains that they will pay for insurance, utilities, repairs and all other expenses as long as the building is a motorcycle museum. 3) They are not asking for free or reduced rates on the utilities. They will pay whatever is decided by the City Council. 4) They have raised approximately \$300,000 in cash, materials and labor donated to the museum. Tax dollars have not been used. 5) The museum is now a 501C3 organization with a board that oversees operation and expenses. There was discussion regarding ownership of the property. The Council agreed that they are in favor of retaining the deed to the museum. However, before voting on the matter, Attorney Day will confirm with Frewen Insurance that there will be no liability concerns if the museum is insured under the City’s policy. If there are no insurance issues, he will create a lease agreement between the City and the motorcycle museum and will bring it to a future meeting.
  - c. **Pending Projects:**
    - Friends of the Park** - The St. Francis Community Foundation has awarded the City a grant for \$625.00 to be used for playground equipment upgrades at the courthouse park.
    - Bandshell Sail Shades** – The last update from tenshon.com was about 6 weeks ago. Paula will follow up and ensure that JR is receiving the updates.
    - Courthouse Park Reservation Process** – Clerk Whitmore is looking into this.
    - Washington Street Beautification Project** – The committee plans to meet sometime in March. JR will be adding some more gravel to the areas covered with grates. Two more handrails are to be installed near Owens True Value and Stuarts Jewelry.
8. **Building Permits** - None
9. **Superintendent Report** – **a)** The City received three bids for the sewer pond leveling system. It was moved by Roger and seconded by Paula to approve the low bid of \$37,727 from BSB Construction with the work to be completed April 1 through April 15. Motion passed. **b)** It was moved by Bruce and seconded by Amanda to approve payment of \$4565.29 to Fairbanks Morse for the inspection and service of the power plant generators. Motion passed. **c)** It was moved by Amanda and seconded by Bruce to approve payment of \$200 to Bob Hawkins for services he provided to the City in November for hauling recyclables to Colby. Motion passed. It was moved by Roger and seconded by Bruce to accept and file the Superintendent report. Motion passed

- 10. Attorney Report** – Attorney Day handed out some information to the Council to be reviewed prior to and discussed at the next Council meeting. It was moved by Paula and seconded by Amanda to accept and file the attorney report. Motion passed.
- 11. Clerk Report** – **a)** The Council gave approval for Clerk Whitmore to attend the CCMFOA Spring Conference in Wichita March 16-18. **b)** It was moved by Carla and seconded by Paula to pay the \$17,702.43 tax allocation to the library. Motion passed. **c)** It was moved by Bruce and seconded by Amanda to approve a Mobile Home Park License for Tommie and William Peter. Motion passed. **d)** The Council waived the bandshell rental fee for Western State Bank for the Easter Egg Hunt on March 26. **e)** Mayor Schultz and Council President Jensen signed the cover letter for the final documents to be sent to the Dane G. Hansen foundation for the grant the city received for the courthouse park improvements. **f)** Clerk Whitmore informed the Council that the Biking Across Kansas group has selected St. Francis as their starting point for their ride across Kansas beginning on Friday June 3. She will be meeting with School Superintendent Rob Schiltz and Helen Dobbs from CCDC to discuss plans. **g)** Lila asked about membership to wKREDA. Councilman Jensen indicated that the City's membership is thru the CCDC. Lila will follow up with Helen Dobbs. **h)** Lila informed the Council that the Blue Cross Blue Shield of Kansas representative Alejandra Juarez will be at the February 22 meeting to discuss Health Insurance. **i)** The City made a payment to KDHE in the amount of \$15,638.98 for the sewer loan. It was moved by Paula and seconded by Carla to accept and file the clerk report. Motion passed.
- 12. Council comments:** **Paula** – asked for executive session for 5 minutes for personnel. **Amanda** – Theater Board met last Monday. The theater is planning to show a free movie during alumni weekend in June and in conjunction with the open house for the Motorcycle Museum and other events being organized by various groups. She relayed on a thank you from the ~~Jim Rarrick family~~ neighbors of the Jim Rarrick family to JR's crew for the snow removal. **Roger** – Received year end numbers for the recycling and reported that the county had 202 tons of recycling in 2015, an increase of 40 tons over the previous year. Bird City is doing more baling of cardboard and chipboard. **Carla** – none, **Bruce** – Commented on the fundraiser meal that was held for the new pool.
- 13. Mayor Comments** – Scott indicated that he had heard good reports regarding the snow removal efforts.
- 14.** All bills on **Ordinance #987** were reviewed. It was moved by Bruce and seconded by Amanda to approve the bills in the amount of \$141,612.08. Motion passed.
- 15.** It was moved by Carla and seconded by Amanda to adjourn to **executive session** for 5 minutes for personnel.
- 16.** It was moved by Roger and seconded by Paula to come out of **executive session**. No action was taken.
- 17. Adjournment:** A motion was made by Amanda and seconded by Paula to adjourn the meeting. Motion passed.

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City Clerk