

Regular Council Meeting  
December 28, 2015

1. **Mayor Scott Schultz called the meeting to order at 7:30.** Present were Council Members Bruce Swihart, Roger Jensen, and Amanda Milne. Also present was City Clerk Lila Whitmore. Absent were Council Members Paula Keller and Carla Lampe, City Superintendent JR Landenberger, City Attorney Mike Day and Police Chief Shane Guggenmos.
2. **Minutes** from the December 14th meeting were distributed and read. It was moved by Amanda and seconded by Roger to approve the minutes as read. Motion passed.
3. **Visitors:** None
4. **Police Report:** None
5. **New Business:** None
6. **Old Business:**
  - a. **Property Cleanup** – No updates
  - b. **Delinquent Utility Bill Policy** – It was moved by Bruce and seconded by Amanda to approve the new policy which applies to both commercial and residential customers. Motion passed. A copy of the new policy will be sent to all utility customers with the January bill.
  - c. **Pending Projects** - No updates
7. **Building Permits** - None
8. **Superintendent Report** - None
9. **Attorney Report** - None
10. **Clerk Report** – It was moved by Roger and seconded by Amanda to approve the following transfers per the 2015 budget: \$100,000 from Utility to General; \$70,000 from Utility to Capital Improvement; \$60,000 from Sewer to General; \$60,000 from Sewer to Equipment Reserve; \$45,000 from Refuse to General; and \$44,000 from Refuse to Capital Improvement. Motion passed. Clerk Whitmore indicated that at the December 14<sup>th</sup> meeting the Council had approved the passing of Resolution 2015-3 which was for the extension of Cherry Street. However, it was discovered that the resolution number was incorrect and should have been Resolution 2015-7. It was moved by Amanda and seconded by Bruce to change the Resolution number for the Cherry Street extension from 2015-3 to 2015-7. Motion passed. It was moved by Bruce and seconded by Amanda to approve utility incentives for Hilltop Diner/Nikki Fernandez for up to \$100 a month for 12 months. Motion passed. The City received a franchise fee from Midwest Energy for \$650.58. It was moved by Roger and seconded by Bruce to accept and file the clerk report. Motion passed.
11. **Council comments:** Amanda – none, Roger – none, Bruce – discussed the use of executive session for personnel issues.
12. **Mayor Comments** – Mayor Schultz presented a check to the City from the St. Francis Motorcycle Museum for \$719.00 for reimbursement of the cost of builders risk insurance and the building insurance. Mayor Schultz also requested that all tax and insurance bills for the Museum be given to him so that the Museum can reimburse the City for those expenses.
13. **Executive Session** - At 8:00 pm a motion was made by Amanda and seconded by Roger to adjourn to executive session for 10 minutes for personnel. At 8:10 it was moved by Roger and seconded by Amanda to come out of executive session. A motion was made by Bruce and seconded by Amanda to hire Darrell Thomas for the police officer position at the wage discussed in executive session. Motion passed.
14. **Adjournment:** A motion was made by Bruce and seconded by Roger to adjourn the meeting. Motion passed.