

Regular Council Meeting  
November 9, 2015

1. **Mayor Scott Schultz called the meeting to order at 7:30.** Present were Council Members Bruce Swihart, Carla Lampe, Roger Jensen, Amanda Milne and Paula Keller. Also present were City Superintendent JR Landenberger, City Attorney Mike Day and City Clerk Lila Whitmore. Police Chief Shane Guggenmos was absent.
2. **Minutes** from the October 26th meeting were distributed and read. It was moved by Paula and seconded by Carla to approve the minutes as read. Motion passed.
3. **Consent Agenda:** It was moved by Roger and seconded by Amanda to approve the following item from the Consent Agenda: Permission for Clerk to pay insurance at time of billing, Permission for Clerk to pay utilities at time of billing, Permission for Clerk to pay utility incentives before the 25<sup>th</sup> of the month, Permission for Clerk to pay theater bills when due, Permission for Clerk to renew First National Bank CD 18355. Motion passed.
4. **Visitors: Reuben Hilt** expressed concerns regarding flooding in the alley behind his house at 606 S. Quincy. This has been an ongoing issue and attempts have been made to resolve it. JR will review a previous analysis that was completed by Miller & Associates and will take another look at the area to determine if there is anything more that can be done.
5. **Police Report:** a) Chief Guggenmos was not present to present the police report. On his behalf, Clerk Whitmore reported that the trailer at the Glenn Schliep property has been moved as requested and the Kenneth Wilkening truck has been registered and the owner is working on getting it moved. Bruce asked if there had been any response to the help wanted ad for a police officer. Lila reported that two applications had been submitted.
6. **New Business: none**
7. **Old Business:**
  - a. **Property Cleanup** – JR reported that there are a lot of homes with vinyl siding that were damaged in the summer hail storm. Currently the property that is need of the most attention is the former Goodell Greenhouse in the 200 block of West Whittier and the structure northeast of it. Attorney Day recommended that JR check into what it would cost to tear down the greenhouse structures. Amanda will check to see if the property can be put on the delinquent tax sale.
  - b. **Pending Projects:**
    - **“Friends of the Park”** – The courthouse park project is completed. Carla will submit the closing papers for the grant. The Council requested JR get a price on replacing the old border along the west side. Carla would like the “Friends of the Park” to remain in existence for future projects.
    - **Bandshell Sail Shades** – Paula indicated the representative from tenshon.com is supposed to be getting in touch with JR. Paula will stay on top of this.
    - **Bird City Recycling** – ongoing, but no current updates
    - **Roadside Park Electrical Hookups** – no current updates, JR will be getting pricing to determine if it is feasible
    - **Verizon / AT&T Lease** – Attorney Day indicated a letter has been sent to AT&T. He has not heard back from Verizon or AT&T.
    - **Keller Pond Update/Trail Grant** – ongoing, no current updates
    - **Courthouse Park Reservation Process** – Carla suggested that this could be an item for the “Friends of the Park” group to address. The topic will stay on the pending projects list for now.
    - **Community Improvement Proposal (Arches Sign)** – no updates, placed on backburner
    - **Pool Repair/Painting** – deferred until spring
    - **Library Roof Repair** – deferred until spring
    - **Metal Coverings for Grates on Washington Street** – It was decided that instead of the grates the holes would be filled with a heavy rock. This may or may not be a long term solution but it is a more cost effective remedy for now.

- **Loaner Dump Truck Policy** – After discussion, the Council decided that the City would no longer loan out the truck.
  - **Sewer Leveling System Repair** – JR reported that Miller and Associates has submitted the plan to KDHE for approval. JR has received two bids on the project and he will bring them before the Council once the project has been approved by KDHE.
  - **Electrical Infrastructure** – Materials are all here and Prairieland has started the work.
  - **5 Year Plan** – JR will be adding a forklift to the plan.
  - **New Pool Update** – Attorney Day and the Rec Commission will be meeting with the School board on November 12 to present a resolution for the board to consider.
  - **Scout Hut Siding Repairs** – deferred until spring
  - **Washington Street Beautification Committee** – Mayor Schultz stated a committee needs to be established. Carla and Paula will pursue this.
  - **Revisit Existing Business Electrical Upgrade Policy** – JR and Mike will create a new policy to present to the Council.
- 8. Building Permits:** It was moved by Amanda and seconded by Bruce to approve the following building permits: Brian Gottschalk – 511 S. Benton, fence (pending approval from adjacent property owners); Steve Lister – 209 N. Scott, garage addition. Motion passed.
- 9. Superintendent Report:** **a)** JR talked about the citywide fall cleanup. The landfill is charging by the item for some items such as furniture, mattresses and tires. This could be a significant cost to the City. JR will bring a total cost of the cleanup service to the next meeting. A policy may need to be created with regards to the cleanup service to recoup some of the costs. **b)** With regards to the city owned property that Ronnie Krien is interested in purchasing, JR stated that after visiting with the adjacent property owner he has no concerns with the city entertaining the offer. JR will talk to Mr. Krien and request he bring his offer to a future Council meeting. **c)** The Highway 36 lighting bases have been installed. Lights will be installed soon. **d)** JR talked about rezoning the property along HW 36 between U-Save Liquor and the Eagle store from residential to commercial. There were no objections from the Council. JR will let the property owner know that he needs to present a formal request to the Council for the property to be rezoned. **e)** JR requested 5 minutes of executive session for personnel. **f)** Carla asked for clarification on ownership of the EMS building. The building is owned by the City but operated by the County. It was moved by Bruce and seconded by Paula to accept and file the Superintendent report. Motion passed.
- 10. Attorney Report:** Progress is being made on the recodification. The target date to approve the recodification is the December 14<sup>th</sup> Council meeting. The Council decided to hold a special meeting/work session on December 1 at 5:00pm at the offices of Kite and Day to review the chapters. It was moved by Roger and seconded by Amanda to accept and file the Attorney report. Motion passed.
- 11. Clerk Report – a)** Clerk Whitmore reported that Don and Patti Williams had submitted the required number of signatures needed to approve their variance request for an essential oils business at 321 N. Benton. It was moved by Bruce and seconded by Roger to approve the variance. Motion passed. This is not a zoning change and the re-designation from residential to commercial is for Don and Patti Williams only. **b)** It was moved by Carla and seconded by Amanda to approve the Liquor License for Anita Amack/Park Hill Restaurant contingent upon receipt of the state issued license. **c)** The city received a payment of \$257.50 from the Community Fisheries Program (CFAP). **d)** The city received the 3<sup>rd</sup> quarter franchise fee from Eagle Communications for \$791.68. **e)** The city received a check from the United Methodist Women as a donation to the swimming pool fund. The Council agreed the check was intended to be given to the new pool committee. **f)** Clerk Whitmore expressed her thanks to the Council for allowing her to attend the IIMC City Clerk training in Wichita. It was very worthwhile. **g)** The Council decided the Christmas party will be held on Friday December 4<sup>th</sup>. It was moved by Bruce and seconded by Paula to accept and file the Clerk report. Motion passed.
- 12. Council comments:** Paula – none, Amanda – none, Roger – will be meeting with the County Commissioners on Monday November 16 to ask for more money for the Colby recycling center, Carla – none, Bruce – none
- 13. Mayor Comments** – none

14. All bills on **Ordinance #984** were reviewed. It was moved by Bruce and seconded by Carla to approve the bills in the amount of \$155,007.76. Motion passed.
15. **Executive Session** - At 9:07pm it was moved by Roger and seconded by Amanda to adjourn to executive session for personnel. At 9:12 it was moved by Paula and seconded by Amanda to come out of executive session. A motion was made by Carla and seconded by Amanda to approve a raise in pay for Justin Gardner to \$14.40. Motion passed.
16. **Adjournment:** A motion was made by Bruce and seconded by Carla to adjourn the meeting. Motion passed.

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City Clerk