

Regular Council Meeting
February 23, 2015

Mayor Scott Schultz called the meeting to order at 7:30 pm. Present were council members Roger Jensen, Bruce Swihart, Dale Weeks, Paula Keller and Carla Lampe. Also present were JR Landenberger, Mike Day, Lila Whitmore and Glorianne Milne.

Minutes from the February 9 meeting were read. A motion was made by Carla and seconded by Dale to approve the minutes as read.

Police Report: Shane and Wes completed their week of training. Shane hasn't talked to Sheriff Cody Beeson yet but Deputy Rodriguez thought things went well while they were gone. It was moved by Bruce and seconded by Paula to accept and file the police report.

Old Business:

Law Enforcement: Shane and the council agreed that the six items on the list from July 24 could be followed and provide good coverage. The council realized there may be times when comp time could not be used and overtime would be allowed if the council is kept informed. Duty logs should be filled out for the protection of the officers and the city. Shane provided sample duty logs. After discussion, it was agreed that thorough documentation is important and the police department will work on providing more detailed logs containing all contacts with individuals, including names and license plates if available, documentation of written and verbal warnings, and mileage/odometer readings. The logs will be kept in the police office and council members may stop there to review them. Shane will complete the Policies and Procedures manual for the police department. Shane and Sheriff Beeson agreed that the police will be on call from 1:00 am to 5:00 am and the sheriff's office will take over after that.

Electrical Upgrade: JR requested ten minutes of executive session for a legal contract. At 8:13 it was moved and seconded to go into executive session for ten minutes. At 8:19 council came out of executive session. The council reviewed and discussed the well line distribution project for the upkeep and maintenance of the power lines for the city wells. They reviewed the recent bids submitted and rejected the same. The city superintendent was directed to continue to explore the options available.

New Business:

Old Chamber Sign: Glori reported that Jeff Paulson from the Good Samaritan Village called with a concern about the old chamber sign located on the Good Sam property. The light bulbs are burned out and Mr. Paulson wondered who is responsible for the upkeep of the sign. JR will take care of having the bulbs replaced and determine who pays for the electricity.

Mobile Home Park License: It was moved by Bruce and seconded by Roger to approve a mobile home park license for Kathy Woodcox.

Wages: JR asked for direction from the council for reviewing wages this year. Department heads should make recommendations at the next meeting.

Pool Board: Mayor Schultz appointed the following to the pool board: Kevin Lampe, Margaret Poling, Larry Finley, Jenny Busse, JR and Bruce.

EMS Building Contract: The county has agreed to accept responsibility for the Emergency Building. Mike and County Attorney Karan Thadani will draw up a contract.

Keller Pond: The landscape architects have submitted a supplemental contract for the design of the sign at Keller's Pond with a cost not to exceed \$2000. No action was taken. The trees need to be ordered by the end of March. There will be about 300 trees to plant. A workday will be set up for when the trees arrive.

Street Cleaning: JR received a complaint about dirt and trash on the east end of Washington Street. The street sweeper will be run on Thursday nights as needed and other times as events warrant.

Superintendent's Report: McCormick Excavation from Stratton has looked at the cracks on Denison Street and measured the area on College Street. They have not given JR an estimate on cost yet. JR has been exercising the water valves and raising them. About 10 per cent of the town has been completed. KDHE inspected the power plant for the generating air permit. The last rules on RICE NESHAP state that each engine can generate for 100 hours without an emergency and for an unlimited amount of time in case of emergency. He had nothing to report on the repairs needed at the sewer ponds. It was moved by Dale and seconded by Roger to accept and file the Superintendent's report.

Clerk's Report: Glori presented an application to use the Band Shell for May 9 from the Cheyenne Cruisers for the car show. The fees will be waived. There are CDBG grants available for housing, water and sewer, and community facilities. Glori will check to see if it would work for the water valves. The city received a KMEA mark up check for \$317.62. Lila will be attending a Sales Tax class for half a day in Colby on March 25. Glori asked permission to renew First National Bank CD #259183. It was moved by Bruce and seconded by Paula to renew the CD. Helen Dobbs left information for the council regarding the Wallace Trail being left out of the National Historic Trail program. She also left information on a free customer service training. Helen is applying for micro loans if the county approves the program and she has information on grants available for parks. They are matching fund grants for improvements for a park owned by the city. Some ideas were suggested. It was moved by Carla and seconded by Bruce to accept and file the Clerk's report.

Council Comments: Paula asked about a discrepancy mentioned in the theater minutes regarding their financial report. It was a glitch in the software after an update. Dale reported that at the last RC&D meeting Elmer Kellner is organizing a volunteer appreciation banquet. Roger hasn't gotten a formal response from Bird City on the recycling contract. Carla asked about the handrails for the south side of Washington Street. They are not in. Roger will look into other options. It was moved by Bruce and seconded by Paula to adjourn the meeting.